

REPORT TO COUNCIL

REPORT OF: **Democracy Service Manager**

REPORT NO. **DEM011**

DATE: **17th April 2008**

TITLE:	Appointments to Committees of the Council, the Policy Development Groups, and the Chief Executive's appraisal panel	
COUNCIL AIMS/PORTFOLIO HOLDER NAME AND DESIGNATION:	Councillor Ray Auger: Portfolio Holder for Access and Engagement (Democratic Representation)	
CORPORATE PRIORITY:	Corporate Governance: Management of the Council's business	
CRIME AND DISORDER IMPLICATIONS:	None	
FREEDOM OF INFORMATION ACT IMPLICATIONS:	This report is publicly available on the Council's website via the Local democracy link	
INITIAL EQUALITY IMPACT ASSESSMENT	Carried out and appended to report? Not Applicable	Full impact assessment required? No
BACKGROUND PAPERS:	Report CEX376 to Council on 17th May 2007	

1. INTRODUCTION

Under Council Procedure Rule 1.1 (viii) relating to the Annual meeting of the Council, the Council is required to appoint members to the Policy Development groups, the Standards Committee and such other committees it considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions.

Under Rules 1.2 (iii) and (iv), at the annual meeting, the Council will decide the allocation of seats to political groups in accordance with the political balance rules and receive nominations of Councillors to serve on each committee or group.

The Constitution was recently amended to provide that no member be appointed to a committee or panel, or appointed a Chairman or Vice-Chairman thereof who has not undertaken the relevant mandatory training. Therefore no appointment should be made which is in breach of the constitutional rules: Part 2, article 4, rule 4.2(iii), and Council procedure rule 1.1 (viii).

2. RECOMMENDATIONS

- (1) In accordance with the legislative provisions regarding political balance and the relevant constitutional provisions, the Council appoints members to its committees, policy development groups (PDGs), and Chief Executive's appraisal panel;**
- (2) Upon advice of the Leader as to the suitability and merit of candidates, the Council appoints the Chairman and Vice-Chairman of each committee (except the Standards Committee) and PDGs.**

3. DETAILS OF REPORT

The schedule of committees is set out below:

Committee	No of members	Political Balance Applies?	Training
Resources Policy Dev Group (PDG)	7	Yes	Compulsory
Engagement PDG	7	Yes	Compulsory
Communities PDG	7	Yes	Compulsory
Scrutiny Committee	11	Yes	Compulsory
Development Control	17	Yes	Compulsory
Licensing	11	Yes	Compulsory
Chief Executives Appraisal Panel	4	Yes	Discretionary
Constitution Committee	5	Yes	Discretionary
Corporate Governance and Audit Committee	5 (with option for one external member)	Yes	Compulsory
Standards Committee	4* (with 2 external members)	No	Compulsory

*amended by Council to 4 members: minute 95, Council meeting on 03.03.08

The current Committee memberships, taking account of the existing political balance is detailed in Appendix A.

4. COMMENTS OF THE SECTION 151 OFFICER

Members' allowance and travel expenses will need to be contained within the 2008/09 budget previously agreed by Council.

5. COMMENTS OF THE MONITORING OFFICER

Any comments will be made at the meeting.

6. CONTACT OFFICER

Lena Shuttlewood – Democracy Service Manager

Tel: 01476 406119 e-mail: l.shuttlewood@southkesteven.gov.uk